

## TUITION

Open Door Christian School's operational budget is funded almost entirely by tuition income. ODCS enters into binding contracts with its teachers and staff based upon enrollment and tuition agreements with parents. The school makes annual commitments to hire teachers, rent facilities, and purchase curriculum, supplies, and equipment.

Since Open Door's operating costs are fixed and its operational budget is funded by tuition income, the school must rely on families to honor their financial obligation to the school.

### Financial Policy and Tuition Scale

1. Tuition is paid over a 12-month (June-May) or 10-month (Aug.-May) period. Payments are due on the fifth of each month by check, automatic draft, money order or online with a credit card.
2. When a student enrolls before October 1<sup>st</sup>, the parent will be responsible for the entire year's tuition and fees.
3. If a student enrolls on or after October 1<sup>st</sup>, monthly tuition and fees will be in line with the 10-month payment plan starting the month they enroll.
4. If a student attends part of a school month, the parents/guardians shall be responsible for the ENTIRE MONTH'S TUITION.
5. Accounts not paid by the 10<sup>th</sup> day of the month in which they are due will be considered delinquent and shall be assessed a \$25.00 late fee for that month. Returned checks will be assessed the late fee *plus* a \$15.00 return check fee.
6. Families with delinquent accounts will not receive report cards at the end of each six weeks until all financial obligation to Open Door Christian School are paid in full.
7. Elementary students whose parents/guardians have an outstanding balance that is sixty (60) or more days delinquent WILL NOT be permitted to attend classes until the account is brought to a current status or arrangements have been made for payment.
8. Pre-K students whose parents/guardians have an outstanding balance that is thirty (30) or more days delinquent WILL NOT be permitted to attend classes until the account is brought to a current status or arrangements have been made for payment.
9. Students whose parents/guardians have an outstanding obligation to Open Door Christian School from a previous year WILL NOT be permitted to start school the next year until that obligation is paid in full.
10. Students whose parents/guardians have an outstanding financial obligation to another school, public or private, WILL NOT be permitted to start school until that obligation is paid in full.
11. If you have a financial emergency and are temporarily unable to pay, please call the Administration Office before you withdraw or get too far behind.
12. A student with an open balance will not have their records sent to another school until their account balance is paid in full.

## Tuition Rates: 2021-2022

### Application Fee \$100 (For New Students)

An application fee of \$100 is required in order to be considered for enrollment. The application fee is nonrefundable, non-transferable (including as a credit toward tuition) and does not guarantee enrollment.

### Registration Fee \$100 (Current Students)

A yearly registration fee of \$100.00 is required for each child enrolled. The registration fee is nonrefundable, non-transferable (including as a credit toward tuition).

*New Students: First month payment and application fee (non-refundable) are due with application for all new students.*

2021-2022 Rates			
Grade	Annual	10 Month Plan	12 Month Plan
PK - K	\$4185	\$418.50	\$348.75
Grammar (1st-7th)	\$3985	\$398.50	\$332.08

*Annual Totals include tuition, paper good fees, technology fees, and testing fees only.*

*Please note: Application, athletic fees, apparel, meals, and other miscellaneous fees are NOT included in the Annual Totals.*

### **Multiple Child Discount**

Families with multiple children attending ODCS will receive a 10% discount on tuition for the second and subsequent child(ren), as long as the child(ren) are not in Pre-K. This discount is offered for students in the same family living in the same household. *This discount only applies to tuition rates. This discount becomes void when multiple children in the same family living in the same household no longer attend ODCS.*

Payments for students enrolling after October 1 will be adjusted accordingly. Nonpayment of tuition will be handled on an individual basis by the administration.

### **Non-Payment**

If attempts by the Finance Director to bring an account current are unsuccessful and payment (including tuition, fees, and fines due) is not received by 45 days after the due date:

- the Finance Director will notify the Principal and a Pending Expulsion Notice will be sent by certified mail.

If attempts by the Financial Administrator to bring an account current are unsuccessful and payment (including tuition, fees, and fines due) is not received by 60 days after the due date:

- the Principal and the School Board will work together to determine further action.

Such action may include: Expelling the student due to non-payment. Sending the delinquent account to a collection agency or an attorney.

Transcripts and/or school records will not be released for any student until all tuition, fines and fees are paid in full and all books and materials belonging to Open Door Christian School have been returned.

*In addition: Students will not be allowed to re-enroll for the following school year unless their family's total balance from the previous year has been paid in full.*