

Excerpt from 2019-2020 Student Handbook

FINANCIAL INFORMATION, POLICIES and TUITION

Registration Fee

A yearly registration fee of \$100.00 is required for each child enrolled. The registration fee is nonrefundable, non-transferable (including as a credit toward tuition).

Multiple Child Discount

Families with multiple children attending ODCS will receive a 10% discount on tuition for the second and subsequent child(ren), as long as the child(ren) are not in Pre-K. This discount is offered for students in the same family living in the same household. *This discount only applies to tuition rates. This discount becomes void when multiple children in the same family living in the same household no longer attend ODCS.*

Financial Policy and Tuition Scale

1. Tuition is paid over a 12-month (June-May) or 10-month (Aug.-May) period. Payments are due on the fifth of each month by check, automatic draft, or money order. **Cash payments are discouraged.**
2. When a student enrolls before October 1st, the parent will be responsible for the entire year's tuition and fees.
3. If a student enrolls on or after October 1st, monthly tuition and fees will be in line with the 10-month payment plan starting the month they enroll.
4. Fees are due at the beginning of the semester.
5. If a student attends part of a school month, the parents/guardians shall be responsible for the ENTIRE MONTH'S TUITION.
6. Accounts not paid by the 10th day of the month in which they are due will be considered delinquent and shall be assessed a \$25.00 late fee for that month. Returned checks will be assessed the late fee *plus* a \$15.00 return check fee.
7. Families with delinquent accounts will not receive report cards at the end of each six weeks until all financial obligation to Open Door Christian School are paid in full.
8. Elementary students whose parents/guardians have an outstanding balance that is sixty (60) or more days delinquent WILL NOT be permitted to attend classes until the account is brought to a current status or arrangements have been made for payment.
9. Pre-K students whose parents/guardians have an outstanding balance that is thirty (30) or more days delinquent WILL NOT be permitted to attend classes until the account is brought to a current status or arrangements have been made for payment.
10. Students whose parents/guardians have an outstanding obligation to Open Door Christian School from a previous year WILL NOT be permitted to start school the next year until that obligation is paid in full

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11. Students whose parents/guardians have an outstanding financial obligation to another school, public or private, WILL NOT be permitted to start school until that obligation is paid in full.
12. If you have a financial emergency and are temporarily unable to pay, please call the Administration Office before you withdraw or get too far behind.
13. A student with an open balance will not have their records sent to another school until their account balance is paid in full.

Tuition rates for this year (2018-2019) are as follows

	Annual	12 Monthly Payments	10 Monthly Payments
Pre-Kindergarten	\$3,900.00	\$325.00	\$390.00
Kindergarten	\$3,900.00	\$325.00	\$390.00
1 st -6 th Grade	\$3,600.00	\$300.00	\$360.00

Payments for students enrolling after October 1 will be adjusted accordingly. Nonpayment of tuition will be handled on an individual basis by the administration.

Paper Goods Fee: Pre-K – 6th Grade - \$25 per student, per year, due in August

The paper goods fee is in place of some items that have previously been on the supply lists: paper plates, plastic forks and spoons, paper towels, hand sanitizer, Clorox wipes, baby wipes, Dixie cups, etc.

Technology Fee: K – 6th Grade - \$20 per student, per semester, due in August & December

This fee is for administrative software needs, laptop computers, and printing costs. This is also to get us and keep us up to speed in technology.

Testing Fee: 2nd – 6th Grade - \$15 per student, due in March

The Iowa Test of Basic Skills is mandatory for all 2nd-6th graders. These are the general purposes for assessment:

1. To provide more effective instruction
2. To evaluate achievement or learning
3. To assess what areas your child excels in
4. To assess what areas your child needs help in